

e-Editions made easy!

Digital Replica Editions A Teachers Guide

Every day of the week, your newspaper provides a fresh textbook for teachers and students. Studies have shown that using the newspaper in the classroom will help students excel in many ways. We are now offering this valuable classroom tool in a convenient, environmentally friendly and state of the art format online!

e-Editions let you navigate an exact replica of the newspaper with your students in the classroom just as you would the newsprint version. You can flip through pages and skim headlines, view articles, photos, games and comics with the click of a button, and even print out stories and photos in "clipping" format!

The e-Edition is ideal for classroom learning AND homework assignments. Keyword searches allow students to research any topic, person or event instantly. You may also print out articles as needed for instructional purposes.

This document illustrates how to navigate an electronic edition in your classroom. The examples shown are from a variety of newspapers around the USA however the functionality will be the same if you use your local newspaper.

Log-on!

There is no special software needed to view the e-Edition, just your usual internet connection and online browser.

The e-Edition is best viewed when your screen is set to a resolution of at least 1024 pixels wide. Resolution can be changed on a Windows system by going to the following menu: right-click anywhere on the Desktop background → Properties → Settings

Resolution can be changed on an Apple OS X system by going to the following menu:

Apple Menu → System Preferences → Display

Resolution can be changed on an Apple OS 8 or OS 9 system by going to the following menu:

Apple Menu → Control Panel → Monitor



Navigation

Reading the newspaper has never been easier!

There are several ways to navigate through the e-Edition:

1. Use the navigational panel provided for you that appear directly above the paper.
 - a. To turn the pages, click on the arrows, first, next, previous and last.

The image shows two overlapping screenshots of newspaper e-editions. The top screenshot is for 'FLORIDA TODAY' and the bottom is for 'THE INDIANAPOLIS STAR'. Both have navigation panels at the top with arrows for page navigation. Red circles highlight these navigation panels in both screenshots. The bottom screenshot also shows a 'How To Read The Indianapolis Star E-Edition' guide on the right side of the page.

How To Read The Indianapolis Star E-Edition

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To view a story, photo or advertisement that interests you:

1. Place your cursor over the item of interest on the full-page image (left side of your screen). The item will become highlighted.
2. Left click on the item. It will enlarge in a window on the right side of your screen for easier reading.
3. You may click on the item again to change viewing modes.

There are several ways to navigate through the e-edition:

To view a story, photo or advertisement that interests you:

2. The newspaper is presented in a split screen. The full page image on the left is intended to be used as a guide. Items are to be read in the right hand side of the screen to reduce panning, scrolling and eliminates the need for pop-up windows. To view any item on the page, simply place your cursor over the item of interest on the image. The item will become highlighted and the first few lines of the article will be shown in a preview window. To read, simply click and it will move to the right.

The screenshot displays the Arizona Republic website interface. At the top, the masthead reads "THE ARIZONA REPUBLIC" with a search bar and navigation links like "HELP", "FIRST", "PREV", "NEXT", "LAST", "DOWNLOAD", "E-NOTIFY", and "ADVANCED SEARCH". A secondary navigation bar includes "Visual Mode...", "RECALL", "GRAPHIC", "PRINT", and "EMAIL".

The main content area is split into two panels. The left panel shows a full-page newspaper layout with the headline "Dems' deal keeps Obama in lead" and a sub-headline "Clinton supporters unhappy about allocation of Florida, Michigan delegates". Below this is a photo of a highway with the headline "Tangled up in traffic".

The right panel is a preview window for the article "Dems' deal keeps Obama in lead". It shows the byline "By Thomas Ritzerald" and the start of the article text: "WASHINGTON — Democratic Party leaders decided Sunday to seal the delegates for Michigan and Florida at last tonight, untangling a dispute the states' unauthorized primaries with a compromise that preserves Sen. Barack Obama's lead over Sen. Hilary Clinton." The preview also includes a "See DEMS Page A1" link and a footer: "Powered by TELNANA. A On line Newspaper 117th Year, No. 117 Copyright © 2006 The Arizona Republic".

Arrows indicate the flow of information from the newspaper page to the preview window.

- Items are intuitively displayed in either text or graphical mode by the system for you. However, you have the ability to change the viewing mode at any time to display the item in the opposite format simply by clicking the item again or using the text/graphic button on the right. To change the viewing mode of the entire session, use the 'visual mode' drop down in the center of the frame.

The screenshot shows the homepage of The Arizona Republic. At the top, there is a search bar and navigation links for 'SINGLE', 'DOUBLE', 'THUMB', 'INDEX', and '56K'. Below this is a red navigation bar with a 'Visual Mode...' dropdown menu circled in red. To the right of this bar are buttons for 'RECALL', 'GRAPHIC', 'PRINT', and 'EMAIL'. The main content area features a large article titled 'Dems' deal keeps Obama in lead' with a sub-headline 'Clinton supporters unhappy about allocation of Florida, Michigan delegates'. Below this is another article 'Tangled up in traffic' with a photo of a highway interchange. At the bottom, there are more article teasers like 'After raid, other polygamists fear they're next' and 'Love, marriage and spaceflight'. The footer contains copyright information for Gannett Newspaper and the year 2006.

- There are a group of buttons on the lower right of the navigational pane which apply to any article, image or ad that you have selected. Print or email a single article, increase or decrease text size, 'Recall' will recall the page that contains the article, graphic or ad that is currently displayed and 'Text/Graphic' toggles between text and graphic view.

The screenshot shows the front page of The Courier-Journal website. The main headline is "In historic moment, Obama claims nomination" with a sub-headline "Clinton says she isn't quitting but is open to No. 2 job". The page features a large photo of Barack and Michelle Obama waving. On the right side, there is a navigation pane with several buttons: "RECALL", "TEXT", "PRINT", "EMAIL", "SIZE+", and "SIZE-". These buttons are highlighted with a red circle. The top of the page includes the newspaper's logo, a search bar, and various utility links like "SINGLE", "DOUBLE", "THUMB", "INDEX", and "56K". The date is shown as "We 06/04/2008".

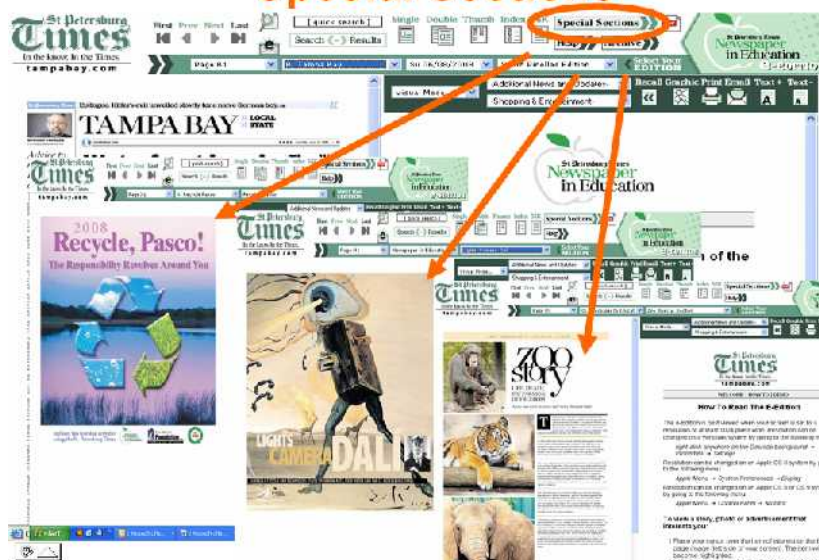
- Use the various pull-downs to view a list of pages, sections, editions and dates located in the top navigation panel. Some newspapers may have additional drop down menus that feature N.I.E. special sections in e-Edition format and links to other websites and curriculum you frequently use.



Serial Stories

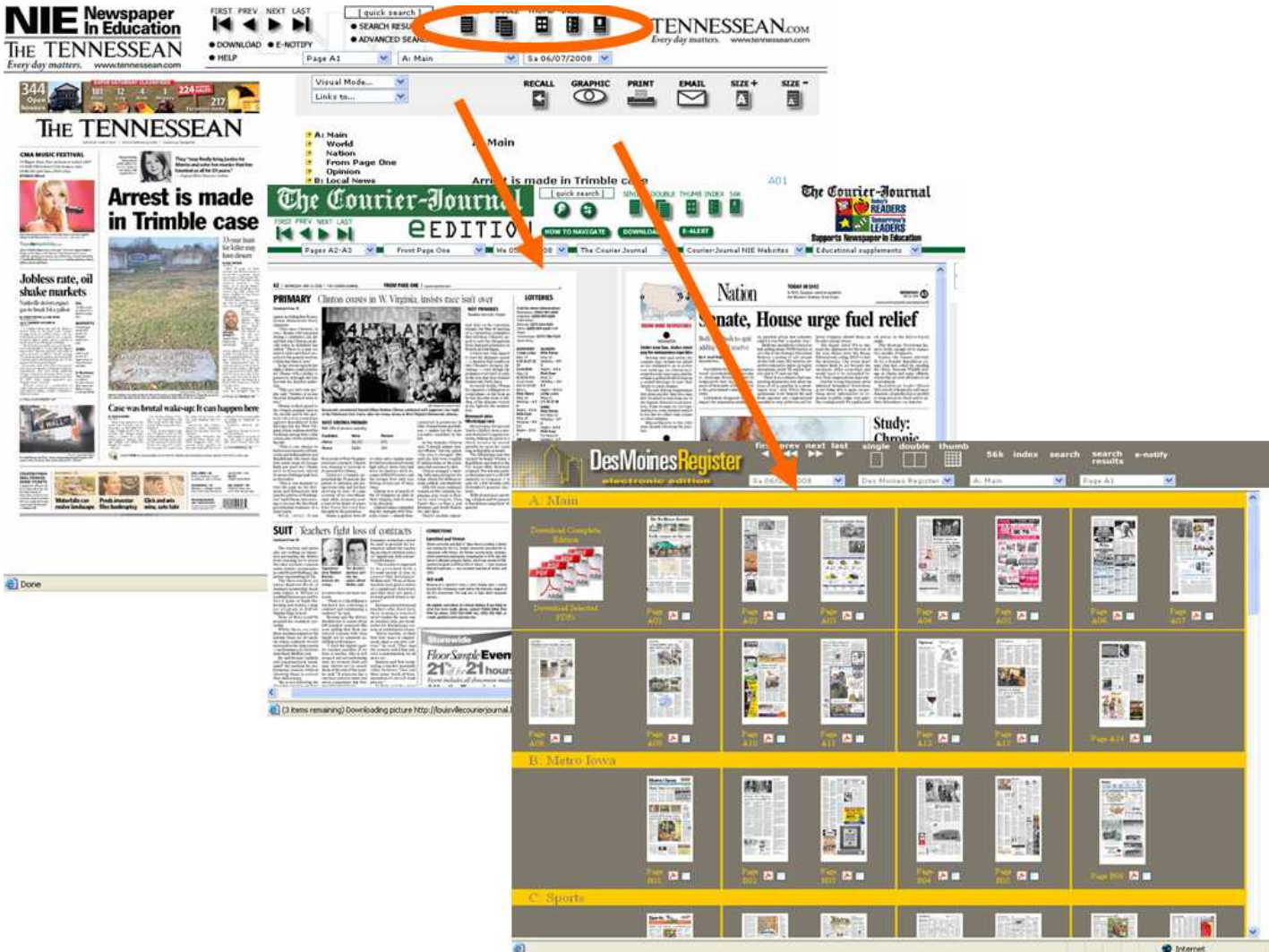


Special Sections



There are several ways to change the view of pages and articles:

6. Use the group of page mode buttons, which appear at the top of the window: This will change the screen to 'double page', 'thumbnail view', 'index' which shows the table of contents and includes a '56K' option for users with slower connections.



Search!

There are three ways to Search the e-edition:

1. The “e-Notify” feature is a convenient way to be alerted to content of your specific interest that you may be planning to use in a current or upcoming lesson plan. e-Notify allows you to define the search criteria and each day at the time the newspaper is published, the results automatically emailed directly you! Click the ‘e-Notify’ button to start, stop or adjust this valuable feature.

The screenshot shows the RGJ.com website interface. At the top, there are navigation buttons: FIRST, PREV, NEXT, LAST, SINGLE, DOUBLE, THUMB, INDEX, 56K, DOWNLOAD, and E-NOTIFY (circled in orange). Below these are dropdown menus for Page A1, A: Main, and Sa 06/07/2008. The main content area has tabs for Search Results, Account, and E-Notify. The E-Notify section includes a form with an email address field (containing "your email address here") and a search terms field (containing "green and enviroment"). Below the form is a "CURRENT STATUS:" label and a "Test" button. A disclaimer and agreement section follows, with checkboxes for "I agree" and "I am over 13 years of age". At the bottom, there are buttons for "Activate", "Deactivate", and "Update Search".

An inset window titled "Free Text Search - Microsoft Internet Explorer provided by StarBand" is overlaid on the right side. It displays a list of Boolean operators:

- **Boolean operators:**
 - **AND:** leave a simple blank space between two keywords or use the word 'AND'.
Example: 'animal canada' or 'animal AND canada' searches all articles that contain both **animal AND canada**
 - **OR:** Use the word 'OR' or insert the plus sign '+' between two keywords
Example: 'animal + canada' or 'animal OR canada' searches all articles that contain **animal OR canada** or both.
 - **NOT:** Use the minus sign '-' in front of the word you are searching or use the word 'NOT'.
Example: 'canada - animal' or 'canada NOT animal' will return you all the articles regarding **canada** but NOT containing **animals**.

At the bottom of the inset window, there is a copyright notice: "Copyright © Reno Gazette-Journal, a Gannett Newspaper. Use of this site signifies your agreement to the [Terms Service](#) and [Privacy Policy/Your California Privacy Right](#) updated 03/12, Powered by TECNAVIA".

- Once you are logged into the paper there are two additional search features. To search for a keyword, type it into the "Quick Search" input box at the top right side of the window. Press the Enter key on your keyboard and your search results will appear in the side of the browser. To view, simply click on the headline of the article. To recall the page the article appeared, click the 'recall' button on the right.

COURIERPOST ONLINE South Jersey's Newspaper

education

Page A1 A: Main Sa 06/07/2008 Courier-Post

Visual Mod... RECALL TEXT PRINT EMAIL

Search Results

Found 10 article(s) of the 06/07/2008

06/07/08

1)	Pg A04 - Courier-Post	Eyes on Obama s agenda
2)	Pg A08 - Courier-Post	DRIVERS
3)	Pg A08 - Courier-Post	English/World Languages Supv.
4)	Pg A08 - Courier-Post	Increased funding for college focus of new GI Bill
5)	Pg A09 - Courier-Post	Manager ERP Systems
6)	Pg A09 - Courier-Post	HUMAN RESOURCES ASSISTANT
7)	Pg B01 - Courier-Post	Special prom gives student reason to smile, celebrate
8)	Pg B05 - Courier-Post	Prom/
9)	Pg D05 - Courier-Post	Great Kids, Going Places.
10)	Pg E11 - Courier-Post	

Pages: 1

Close

SCOTT ANDERSON/Courier-Post

Sean Stephens dances with his mother, Clover, during a special party held Friday in his honor. Stevens, 21, is an autistic student who will graduate from Shawnee High School later this month.

Special prom gives student reason to smile, celebrate

By **JIM WALSH**
Courier-Post Staff

MEDFORD

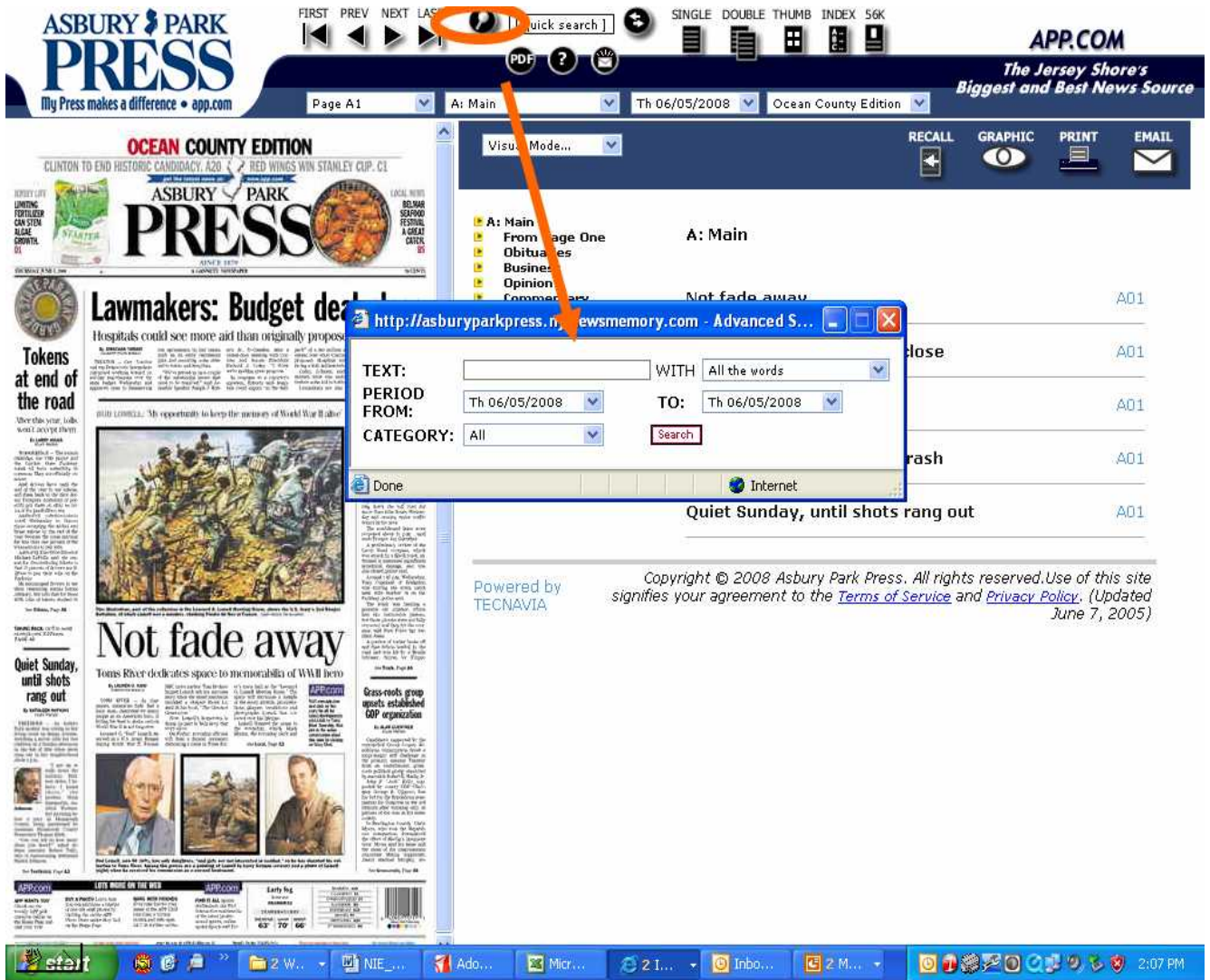
Sean Stephens, who is to graduate next week from

him," Liz Heusser, Stephens special-education teacher, said of the youngsters' efforts. "And I think he understands every thing that's being done for him but he has no mechanism to ex

Recall this page

Done Internet

3. Clicking the “Advanced Search” will bring up additional search options, such as multiple keywords and which sections of the newspaper to search. After your conditions have been entered, press the Search button and your search results will appear in the side of the browser. Click on an article title to view.
 - a. The “Search Results” button will toggle between your search results listing and the full page view.



Download!

1. Each page of the newspaper is available as a PDF file. Click on the “PDF”, ‘Download’ or “Thumb” button to display the download options. Here you have the ability to download a single page(s), a single section, or the complete edition. If you selected multiple pages the download will automatically zip the file for faster downloading.

The screenshot displays the Des Moines Register website interface. At the top, the navigation bar includes the newspaper's name, date (Sa 06/07/2008), and various utility buttons. The 'thumb' button is circled in orange. Below the navigation bar, the main content area is divided into sections: 'A: Main', 'B: Metro Iowa', and 'C: Sports'. Each section contains a grid of newspaper page thumbnails. An orange arrow points from the 'thumb' button to the 'Download Complete Edition' button on the first page of the 'A: Main' section. The 'Download Complete Edition' button features a red Adobe PDF icon and the text 'Download Complete Edition'. Other buttons for 'Download Selected PDFs', 'Page A01', 'Page A02', etc., are also visible.

1. Click on the "Help" button from the navigation pane of your newspaper at any time to have these instructions appear in a new window.

The image shows a screenshot of a newspaper's website, **THE NEWS-PRESS** (news-press.com), with a help window open. The website header includes the logo, navigation tabs for 'Final Edition', 'Page A1', and 'MAIN', and a date of '06/07/2003'. A navigation bar at the top right contains icons for 'RECALL', 'GRAPHIC', 'PRINT', and 'EMAIL'. A search bar is located at the top center.

The help window, titled 'How To Use the e-Edition - Microsoft Internet Explorer provided by StarBand', is open over the website. It contains the following text:

Delivering your world
THE NEWS-PRESS
 news-press.com

How To Read The E-Edition

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The help window also shows a 'Done' button and an 'Internet' icon in the taskbar.

The background website shows several news articles, including 'Deputies cut swath through Lehigh crime', 'SCHOOL'S OUT FOR SUMMER', and 'CAPE CORAL INN'. A sidebar on the right contains a list of page numbers (A01, A02) and section titles like 'CELEBRITY BUZZ' and 'Molestation suspect arrested in Mexico'.